



POSNP Nail Salon

Spend more time doing nails and less time on management tasks!

- * Cloud - view reports and appointments online
- * Cloud - do services menu online
- * Appointment confirmation text / email
- * Online booking capability
- * Barcoded inventory management
- * Increase customer retention with loyalty card and gift card
- * Stay in touch with customers with mass text and email
- * Strengthen customer confidence
- * Easily manage appointments, customers, and employees
- * Eliminate customer contention with price
- * Fully integrated EMV payment with tip
- * Robust menu programming capability made simple
- * Easy backoffice administration
- * Built-in easy to read reporting functionality
- * Automated backup creates peace of mind
- * User friendly one touch interface



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Setup->General Tab->Systems

Server IP – IP address of the server. Enter IP from a client station.

Server Port No. – use default value 18033

Backup Folder – location of backup folder.

Reward Card

Reward Card – check off to turn it on.

Rate

Service Tax Rate – tax rate for services

Product Tax Rate – tax rate for products

Saved Point Rate – rate applies to how much of sales goes toward rewards

Appointment

Keeping Days – use default value of 30 days

Number of Employee – number of employees to display on each page on appointment screen.

Show Hours – option to display time of appointment on appointment box

General	Company	Devices	Misc.	Misc 2
Systems			Rate	
Admin Password : <input type="text"/> Change			Service Tax Rate : <input type="text" value="0.000"/> %	
Server IP Address : <input type="text" value="127.0.0.1"/>			Product Tax Rate : <input type="text" value="6.000"/> %	
Server Port No : <input type="text" value="18033"/>			Saved Point Rate : <input type="text" value="5.000"/> %	
Backup Folder : <input type="text" value="D:\Backup"/>				
Reward Card			Appointment	
<input type="checkbox"/> Use Reward Card <small>Asking Reward Card for accumulating points</small>			Keeping Days : <input type="text" value="-30"/> <small>Keeping history's days to display</small>	
Card Name : <input type="text" value="REWARD"/> <small>Reward card name on receipts</small>			Numbers of Employee : <input type="text" value="9"/> <small>Numbers of employee to display</small>	
			Show Hours: <input type="checkbox"/>	

Company

Company Information – It will be printed on receipt.

Business Schedule – only checked off boxes will be activated.

General	Company	Devices	Misc.	Misc 2																								
Company		Business Schedule																										
DBA Name : <input type="text" value="SOPHIA"/>																												
Corp. Name : <input type="text"/>																												
Address1 : <input type="text" value="354 Montgomery Ave"/>																												
Address2 : <input type="text"/>																												
City : <input type="text" value="Merion Station"/>																												
State : <input type="text" value="Pa"/>																												
Zip : <input type="text" value="19066"/>																												
Phone : <input type="text" value="(610) 668-0464"/>																												
Fax : <input type="text"/>																												
E-mail : <input type="text" value="s.henryhan@ezgms.com"/>																												
		<table border="1"> <thead> <tr> <th></th> <th>Open</th> <th>Close</th> </tr> </thead> <tbody> <tr> <td>Monday :</td> <td><input checked="" type="checkbox"/> 09:30 AM</td> <td>- 07:00 PM</td> </tr> <tr> <td>Tuesday :</td> <td><input checked="" type="checkbox"/> 09:30 AM</td> <td>- 07:00 PM</td> </tr> <tr> <td>Wednesday :</td> <td><input checked="" type="checkbox"/> 09:30 AM</td> <td>- 07:00 PM</td> </tr> <tr> <td>Thursday :</td> <td><input checked="" type="checkbox"/> 09:30 AM</td> <td>- 07:00 PM</td> </tr> <tr> <td>Friday :</td> <td><input checked="" type="checkbox"/> 09:30 AM</td> <td>- 07:00 PM</td> </tr> <tr> <td>Saturday :</td> <td><input checked="" type="checkbox"/> 09:30 AM</td> <td>- 06:00 PM</td> </tr> <tr> <td>Sunday :</td> <td><input checked="" type="checkbox"/> 09:30 AM</td> <td>- 05:00 PM</td> </tr> </tbody> </table>				Open	Close	Monday :	<input checked="" type="checkbox"/> 09:30 AM	- 07:00 PM	Tuesday :	<input checked="" type="checkbox"/> 09:30 AM	- 07:00 PM	Wednesday :	<input checked="" type="checkbox"/> 09:30 AM	- 07:00 PM	Thursday :	<input checked="" type="checkbox"/> 09:30 AM	- 07:00 PM	Friday :	<input checked="" type="checkbox"/> 09:30 AM	- 07:00 PM	Saturday :	<input checked="" type="checkbox"/> 09:30 AM	- 06:00 PM	Sunday :	<input checked="" type="checkbox"/> 09:30 AM	- 05:00 PM
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Devices->Page 1->Use Receipt Printer

*Do not change the default printer settings

1. Check Use Receipt Printer to activate the printer
2. Select the thermal printer from the drop down menu
3. Check Use Cash Drawer if cash drawer is attached

Receipt Message

Enter custom messages you want to see on the top or bottom of the receipt.

SYSTEM SETUP

GeneralCompanyDevicesSMTP & Conf.Cloud & TextDiscount

Page1Page2

Receipt Printer

Use Receipt Printer

Printer Name :

Receipts : (Numbers of Receipt)

Title Font Size : Margin :

Font Size :

Use Cash Drawer

Use Cash Drawer for Credit Card

Print Logo

Print Company Name

Print Corp. Name

Print Control Employee Name

Receipt Message

Use Header Message

1111111111

Use Footer Message

Thank You!
Please Come Again.

Save

Exit

Page 2

1. Check Use Integration to integrate with Pax device.
2. From Integration Option, select Processor.
3. Enter IP address of credit card terminal and use default port, and timeout.
4. No. of Receipt value 2 will print merchant and customer copy. 0 will print merchant copy only.
5. Print Tip Option allows to print tip line on receipt.
6. Enter MID number if you are using First Data. Enter License ID for Heartland.
7. Setup Auto Batch Time and Check it to Use AutoBatch

Peripheral Devices

Check the box to turn on customer display. Top and Bottom messages scrolls on top and bottom of the screen. Images in Slides folder in the program folder will be displayed as slide show.

Zero Pay

User Zero Pay- check the box to turn on Zero Pay. When enabled, specified percentage will b surcharged to all credit card payments.

Use Cash Discount- When enabled,specified amount will be discounted for cash payments use cash discount box.

**Description will be printed on receipt print*

**You can only check one of the options.*

The screenshot shows the 'SYSTEM SETUP' window with the 'Devices' tab selected. The interface is divided into several sections:

- General:** Includes 'Page 1' and 'Page 2' buttons.
- Credit Card Integration:**
 - Use Integration
 - Terminal: S300
 - IP Address: 10.40.47.202
 - Port No.: 10009
 - Timeout: -1
 - No. of Receipt: 2
 - Combine Receipt
 - Print Tip Option
 - Processor: FIRST DATA
 - MID Number: 519701240101345
 - Use AutoBatch (01H, 30M, PM)
- Peripheral Devices:**
 - Use 2nd Display
 - Text Color: Black White
 - Top Message: (empty)
 - Bot Message: (empty)
- Zero Pay:**
 - Use Zero Pay
 - Rate(%): 3 (less than 5%)
 - Description: cash adjust
 - Use Cash Discount
 - Rate: 5 %
 - Description: Cash Discount

At the bottom right, there are 'Save' and 'Exit' buttons.

MISC->SMTP

Enter email information. The system will use this information to send free limited emails. Limited to approximately 100 emails per day depending on service provider.

Report Time (SMTP need to be configured, sends report to company email address)

- 1. Enter time to send automatic sales report.
- 2. Click Save and Exit.
- 3. Exit from Back Office.
- 4. Click Close and restart software.

Auto Email for Appointment (Local Only)

Sends out appointment confirmation to customer’s email. For non-cloud users only.

Configuration

Use Control Employee – prompts for employee PIN # before payment

Print Receipt Option – 0 (receipt, customer credit card receipt, merchant credit card receipt)

1 (optionally prints receipt, prints credit card receipt, sends receipt via text)

2 (does not print receipt, print credit card receipt)

Use Default Employee – You can set up default employee. When you start sale employee will be set automatically to default employee.

Auto Close Confirm Payment – Confirm Payment will be close automatically set up seconds.

The screenshot shows the 'SYSTEM SETUP' application window with the 'SMTP & Conf.' tab selected. The window is divided into several sections:

- SMTP for Report:** Includes fields for 'Sender's Email', 'Recipient Email', and 'Report Time' (set to 10:24 AM). It has two checked checkboxes: 'Send Sales Summary Daily' and 'Auto Email for Appointment (Local Only)'. A 'Send Report Now' button is present.
- SMTP for Coupon(Birthday):** Includes fields for 'Email Address', 'Password', 'SMTP' (set to smtp.gmail.com), 'Port' (set to 587), and 'SSL' (checked).
- Configuration:** Contains several options:
 - Use Control Employee (Asking PIN # of control employee before payment)
 - Sync Online Booking
 - 1 Print Receipt Option. (0:Print(default), 1:Question, 2:Not Printing)
 - Sales for Check-In Employee Only (Check-in Employee can be selected in Sales screen)
 - Use Defalut Employee (Note the typo 'Defalut')
 - Default Emp. : [Dropdown menu]
 - Customer's Pictures Folder Path: [Text field with 'c:\' and a 'Search' button]
 - 2 Auto Close Confirm Payment (Seconds, 0:No Disappear)

At the bottom right, there are 'Save' and 'Exit' buttons.

Online Booking

Online Booking Web App

1. Sends appointment request confirmation text to customer as soon as appointment has been submitted from Online Booking Web App.
2. Sends appointment confirmation text to customer.

Standalone Online Booking

Email and Text Service is configured on the server side.

1. Sends email confirmation to merchant's email listed on Store Info on the cloud.
2. Sends appointment request confirmation text to customer as soon as appointment has been submitted from Standalone Online Booking App.